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Dr Linda Monaci
Consultant Clinical Neuropsychologist
Chartered Psychologist (BPS), Registered Practitioner Psychologist (HPCP)
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www.monaciconsultancy.com

25th July 2013

Terms and Conditions

1. My fee structure is reviewed periodically and will then apply to all instructions received thereafter. Fees are payable in full regardless of any later taxation by the Court.
2. An appointment will usually be offered within 2-3 weeks from instructions. Submission of a full neuropsychological report will be made within 2-3 weeks following the date of assessment.
3. Medico-legal: fees are £200 per hour for provision of clinical assessments for medico-legal assessments. Typical Report Fees (chargeable hours): Assessment 4-6 hours plus Report 6-12 hours.
4. Clinical work: fees are £150 per hour for assessment and intervention. Typical report fee 10 hours, intervention invoiced per session (1-2 hours in length) and preparation time (e.g. devising memory aid, writing up goals, liaising with team).
5. Perusal of relevant papers and /or medical records is required prior to seeing the client otherwise the report issued will only be provisional.
6. Travelling time is chargeable at half the hourly rate (£100 per hour), plus travelling expenses.
7. Non-Surrey Clinics: 10% uplift on report fee plus fares. Domiciliary visits: fee by arrangement.
8. Court attendance and Conference with Counsel; hours at hourly rate per day or part thereof plus preparation time, travel time and fares. Cancellation fees apply with less than 5 working days' notice. All Court fees apply regardless of whether or not a Witness Summons is served.
9. Payment is required within 30 days from invoice date. In the event of late payments, a fee of £35 and interest will be charged at 8% above prevailing Bank of England base rate. A fee of £15 will be charged for each invoice reminder. Cheques are to be made payable to Dr Linda Monaci.
10. In the event of not being notified verbally or in writing more than 24 hours in advance, that a client is unable to attend an agreed appointment, or if they fail to attend, the full fee of the appointment will be charged, plus any relevant travelling expenses. In case of cancellation with less than 5 working days' notice before the appointment, 25% of the appointment's fees will be charged unless it can be rescheduled at no travel or clinic room charge.